

# MicrosoftR Office Word 2003 Step By Step Step By Step Microsoft

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### MicrosoftR Office Word 2003 Step

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#### **Microsoft Office Word - Kenyatta University**

In many of the previous versions of Word, the changes have mostly been cosmetic In version 2007, Word is still essentially the same program, but on the surface there have been some significant changes that in many cases have made it easier to use Ribbons and Tabs Like the other programs in the Office package, Word ...

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Working with Template s A template is a predesigned document you can use to create a new document quickly Templates often include custom formatting and designs, so they can save you a lot of time ...

#### **File located in**

Once these changes have been made, every time a document is saved, it will save in the Word 97-2003 document format This will allow you to view and edit your document in both 2010 and earlier window operating systems Step 3 a Click on the drop down arrow in the Save files in this format:

field b Select Word 97-2003 ...

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### **New York City College of Technology**

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1 Microsoft Excel - Ensure the "Analysis ToolPak" plug-in is installed in your version 2 Microsoft Word - Ensure you have the option to use the IEEE reference style in the Word citation management tool Detailed installation instructions are included in the Microsoft Excel and Word ...

### **Word 2010 - tutorialspoint.com**

Word 2010 i About the Tutorial Microsoft Office Word 2010 allows you to create and edit personal and business documents, such as letters, reports, invoices, emails and books By default, documents saved in Word 2010 are saved with the docx extension Microsoft Word ...

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Mar 30, 2012 · You may also find Help with Word 2010 under the File tab Clicking the Getting Started button offers nice videos on basics for all the Office suite programs from Microsoftcom The Microsoft Office ...

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Recently I wrote an article about how to password protect Microsoft Office Excel 2003 After reading my article, many users wondered as they could recover a password protected excel 2003 file as they lost or forgot the excel password I felt it necessary to write this How-To article for recovering a protected password in Excel 2003

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